

Meeting held at the Acharacle Community Centre on Thursday 04 April 2024

**Attendees:** -

<p><b>Directors:</b>  David John Cameron (DJC)  Tracy Cameron (TC)  Gillian King (GK)  Karen MacMillan (KM)  Fiona Cameron (FC)</p> <p><b>Apologies:</b> -  Helen MacGillivray (HM)  Graham Finegold (GF)</p>	<p><b>Staff:</b> No Staff</p> <p><b>Minutes:</b> TC</p> <p><b>Members of the public –</b>  Kirsten Jackson  Katie MacGillivray  Annie MacDonald  Wilma Buchanan  Christine Crooks  Jane Barker</p>
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Item	Topic	Action
1	<b>Approval of minutes</b>	
	Minutes from last meeting approve by (FC) Second ( GK)	
2	<b>Matters arising and not dealt with in agenda</b>	
	N/A	
3	<b>Financial update</b>	
	Directors went through finance overview. FC and DJC are going to look over last year's accounts next week and will circulate end of year accounts to directors. All directors reminded they have access to the finance spread sheets on the one drive.	<b>DJC &amp; FC – work on end of year accounts.</b>
3.2	Defibrillator allocated money has now gone into a negative balance. This is due to the purchase of new pads. Possible defibrillator in Langal – TC to talk to Fiona Duncan re this project, move along the install of machine in Langal and look at a possible fund raiser for ongoing costs.	<b>TC – Meet with Fiona and make a plan</b>
4	<b>Correspondence</b>	
4.1	MiniBus – All the members of the public were at the meeting to support a project to get a community minibus for the village. They shared the survey they had conducted to show support for this project and a discussion was had re the possible long-term costs and legislation associated with running a community minibus. The committee supports the concept and is happy to be the umbrella support for this project if 2 members of the group join the board as directors and take on the lead with this project.	
4.2	Suicide awareness event – we had been approached to support an awareness event. All the board agreed that this is something the board would like to support. Although the company does not have money to put into this they are happy for the community centre be used to hold a fund raiser or awareness event free of charge.	<b>TC – to contact Margret</b>
5	<b>Monthly News letter – De Tha Dol entries</b>	
	N/A	
6	<b>Membership applications / changes / board and office appointments</b>	
	5 new members were approved	
7	<b>Asset Management – Investment properties – café, Sunart Networks &amp; House</b>	
7.1	New tenancy sharing between the café and Sunart networks has started. This agreement is in place until Dec 2024.	
7.2	Quotes for new roof at the old post office building have come in. FC to check and see if planning is needed to change the material of the roof; we want to replace with box profile slates, the same as on the house located on this site.	<b>FC – planning information</b>

	Funding has been applied for to cover this cost, DJC will let directors know how this application goes.	<b>DJC</b> – possible funding for the project
7.3	Water rates for the post office building to go up this year; DJC and FC to look at getting cheaper contract.	<b>FC and DJC</b>
7.4	Company liability insurance will be due in May – DJC and FC to look in to renewing policy.	<b>FC and DJC</b>
<b>8</b>	<b>Asset Transfer – Shielbridge Hall</b>	
	No update	
<b>9</b>	<b>Subcommittee reports</b>	
9.1	Play Park – The sign for the play park has been made and is looking good; aim to get it up for opening event. The opening event is planned for the 27 <sup>th</sup> April, entertainment and food is sorted for the event.	
9.1.2	Grass cutting for this year is being provided by Stuart Maclennan; he is not going to charge for this year's cuts. The board would like to thank Stuart for this kind donation.	
9.2	Community Centre – Centre manager will be off work for a few months. DJC and FC to find out what days the ROs will be working for April and let the directors know. The directors will then make a rota to provide cover to open the office.	<b>DJC – All Directors</b>
9.2.2	All groups to be informed.	<b>All directors</b>
9.2.3	Bingo Friday - set up required.	<b>FC to sort</b>
9.2.4	Quiz – TC to talk to Lynn re the plans for this and let directors know.	<b>TC to talk with Lynn</b>
<b>10</b>	<b>Projects/ Activities</b>	
10.1	Grants – No update on any grants that have been applied for by the ROs	
10.2	Volunteer management update – We plan to do a lunch end of April/start of May – DJC looking into this. This would be a good format to introduce the company's strategic plan, talk to GF about presenting this concept at the event.	<b>DJC to progress</b>  <b>GF</b>
10.3	Reflection Garden – TC has had some emailed correspondence with the factor re this; hope to get a meeting with him this month.	<b>TC</b> – progress with this
10.4	EV Update – KM has had lots of correspondence with Hydo, and an electrician. The charger at the old post office building is good to go. Urram to purchase signage to say private charging and make charging area. Gary Dowd – Becon electrics completed survey free of charge – Directors would like to thank him for this work.	<b>TC</b> – with Urram hat on will sort this.
10.5	Bike program -	
10.5.1	Bike Management system - has not been updated. All assets and users need to be added to the system	<b>AD</b> – to do this ASAP
10.5.2	Concern was raised about managing the maintenance of the bikes; directors also feel the donations need to be increased.	<b>TC</b> – to meet with Becky to develop a plan.
10.5.3	Storage for bike – Storage units need to be ordered ASAP – this is a key priority for the project and needs addressed ASAP.	<b>AD</b> – to do this ASAP
10.5.4	Who can use the bikes – As agreed at a previous meeting bike hire is a members-only benefit. We would also like GPS trackers to be sourced for the bikes, and this information shared with users.	<b>AD</b> – to do this ASAP
<b>11</b>	<b>AOB</b>	
	DJC asked the directors to think about the development of the website, company development and staffing options.	
<b>12</b>		
	Date of next meeting 25 <sup>th</sup> April @ 7.30pm	